Partners in Emergency Preparedness

Overview of Points of Distribution
What are CPODs?

- Community Points of Distribution are centralized locations where the public picks up life sustaining commodities following a disaster or emergency.
- Usually includes shelf stable food and water.
- The most important part of the Emergency Supply Chain in support of our citizens.
NOTE: Site Security Officer and Traffic Controllers are switched in this org chart vs. the one provided in IS-26 course.
Site Layout

- Vehicle Line
  - Minimum 20 feet wide
- Load Line
  - Each loading point should be 80’ by 40’
- Supply Line
  - 50 feet deep
Traffic Cones - Maximum spacing 20 feet

Signage:
- CPOD Ahead
- Enter
- Loading Points
- Exit/Do not enter
Loading Points

PIEPC 2011 Overview of Community Points of Distribution
Supporting the Site

- CPOD Kit
  - See inventory list
  - Packaged by position
Supporting the Site

- Dumpster(s)
- Portable Restroom(s)
- Break Area
- Light Set(s)/Tower(s)
Equipment

- Pallets
- Pallet Jack
- Fork Lift
Practical Exercise

- Design a Type III CPOD Layout
- Given the CPOD model kit, divide into groups and experiment with different layouts
- Keep in mind:
  - Traffic flow
  - Vehicle maneuvering
- You have 10 minutes
Practical Exercise

What did you learn?
CPOD Aerial View

PIEPC 2011
Overview of Community Points of Distribution
Activation Process

- Notification
- Establish the CPOD
- Assign Positions
- Receive First Supply
General Operations

- Hours of Operation
- Feeding & Breaks
- Operational Process
Operational Considerations

- Ordering & Resupply
- Maintaining Equipment
- Volunteers, Media & Public
Time & Resource Accounting

- Provides a day to day inventory of personnel, equipment and supplies on site
  - Ensures that all positions are staffed as needed
  - Allows for accuracy in restocking
  - Provides accountability for returnable equipment
- Used by the local jurisdiction to recoup costs after the disaster
What do you track?

- Equipment on Site
- Vehicle Counts
- Resource Supplies
- Staff

Forms and tools are available to assist with tracking
Staff Reporting Form

- Daily Activity Report
  - Form #EMD-78
  - Found under Search and Rescue at http://emd.wa.gov
  - Required to document emergency worker use
  - Provided to local Department of Emergency Management
Overall Safety Practices

- Inspect work area daily
- Be an observer – stay alert
- Housekeeping
- Use your best safety device – THINK
- Ask questions
- Report injuries/incidents/illnesses
- Report safety issues to your supervisor
Other Safety Concerns

- Personal Protective Equipment
- Lifting
- Fire Extinguishers
- Weather Injuries
- Equipment Safety
- Hazard Communication
- Workplace Violence
Closing the CPOD Site

- Once local infrastructure begins to come back the need for CPOD sites will be reduced.
- The local Emergency Management Agency will determine when to close individual CPOD sites.
- Closure of CPODs may be on an individual or group basis – do not anticipate closure prematurely.
Demobilization Steps

- Turn In Excess Supplies
- Return Equipment
- Clean and Replenish CPOD Kit
- Complete Final Reports
Provide a final briefing and complete an After Action Review (AAR) with staff

Submit any AAR findings with other reports to local emergency management agency
The purpose of this exercise is to validate the combined local, state, and federal capability to manage resources after a major regional disaster.

The exercise will simulate an emergency supply chain including a federal incident support base, a state staging area, one or more local staging areas, and multiple community points of distribution.
Take Away

- CPODs are a local responsibility
- Adopt-a-POD
- FEMA’s IS-26 course
- RCGP CPOD plan template
- EMD’s CPOD manager’s course
Questions

Chris Utzinger
Logistics Program Manager
(253) 512-7059
c.utzinger@emd.wa.gov

Jaye Compton
Deputy EOC Supervisor
(253) 512-7027
j.compton@emd.wa.gov

Washington State Emergency Management Division
Building 20, MS: TA-20
Camp Murray, WA 98430-5122